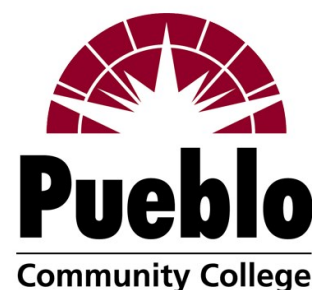




# ASSESSMENT NEWS & TIPS



## Assessment of Student Learning Newsletter

May/June 2025

### Important End-of-Semester Reminders

#### What's Expected of Me?

All faculty and instructors are expected to complete **at least one assessment in at least one class each semester you teach**—more are encouraged!

#### When Is the Deadline?

Student assessment scores must be submitted via [eLumen](#) by the grading deadline—that means the Spring 2025 deadline is **Monday, May 19!**

#### How Do I Complete an Assessment?

- 1) Select a rubric that makes sense for your course—you have lots of choices!
  - one of our six [college-wide rubrics](#)
  - a departmental or course-specific rubric developed for your program
  - *Got another rubric of your own you'd like to use for your assessment? Fill out [this blank template](#) and send it to [eLumenSupport@pueblocc.edu](mailto:eLumenSupport@pueblocc.edu)!*
- 2) Choose an existing assignment, project, or activity from your class that allows your students to demonstrate the skills described in your rubric.
- 3) Score your students on the assignment according to the rubric you selected.
- 4) Log into our assessment platform, [eLumen](#), and enter your students' scores.

#### Need Help with eLumen?

See [eLumen resources](#) on the Assessment Blog, drop in during our upcoming support session, contact your department chair, or submit a [Support Request!](#)

### eLumen FAQ/Troubleshooting—When in doubt, use this [Quick Guide!](#)

#### How do I log in?

PCC Portal (eLearning tab); Quick Links on [PCCAssess.com](#); or direct Web URL: [pueblocc.elumenapp.com](http://pueblocc.elumenapp.com)—Username = S number; password is separate from other PCC accounts. Set (or reset) your password with the "Forgot Password?" link and your PCC email!

#### Why don't I see my classes?

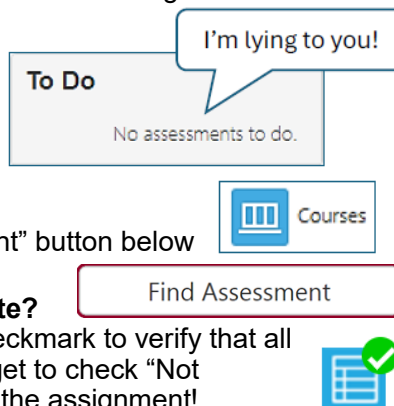
Confirm the Faculty role and correct program are selected from the drop-down menus at the top. If your "To Do" list is empty, switch to the "Courses" tab where you can link a rubric to your class.

#### How do I add a rubric to my class?

From the "Courses" tab, click the "Find Assessment" button below your class to open the library of available rubrics!

#### How do I make sure my assessment is complete?

Go to the "Courses" tab and look for the green checkmark to verify that all students have been scored completely—don't forget to check "Not Assessed" (N/A) for any who dropped or didn't do the assignment!



### Resources & Opportunities

Assessment @PCC Blog: [PCCAssess.com](#) ([rubrics](#), [glossary](#), [eLumen guides](#))  
 Timeline & Support: [Semesterly Task Checklist](#), [Support Request Form](#)  
 ASL Committee Meetings: 3rd Tuesdays 3:30-5:00 (contact for WebEx info)  
 Assessment Office Hours: M/W 1:00-3:00 & by appointment (AB 250W/[WebEx](#))  
 Assessment Showcase: Poster Submissions Now Open! [Submit yours here!](#)

### Upcoming Open Scoring Session

**Monday, 5/19 10AM-2PM**

Join the [WebEx room here!](#)

No registration needed—just drop in any time during this open session for help with completing your assessment!

### Rubrics: You Have Choices!

Anyone can use one of our 6 college-wide, grab-and-go rubrics:

[Critical Thinking & Problem Solving](#)  
[Effective Communication](#)  
[Quantitative Reasoning](#)  
[Literacy](#)  
[Professionalism](#)  
[Social Consciousness](#)

### Contact Information

**We are here to support YOU!!!**

[PCCAssess.com](#)

[eLumenSupport@pueblocc.edu](mailto:eLumenSupport@pueblocc.edu)

### Assessment Leadership

#### Arts & Sciences

[Ann Oreskovich](#), Arts, Humanities, and Media Communications

#### Business & Advanced Technology

[Kristi Harshbarger](#), Business Management & Marketing

#### Health & Public Safety

[Patty Rello](#), Radiologic Technology

#### Medical & Behavioral Health

[Edwilyn O'Brien](#), Nursing

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