



# ASSESSMENT NEWS & TIPS



Assessment of Student Learning Newsletter

May/June 2019

## Important End-of-Semester Reminders

### Expectation

All faculty and instructors are expected to complete **at least one assessment** in at least one class each semester—more are encouraged!

### Deadline

Student assessment scores must be submitted via eLumen by the grading deadline—that means the Spring 2019 deadline is **MONDAY, MAY 13!**

### Resources

Some essential resources to help you wrap up assessment for the semester are listed below, and many more are available on the [Assessment @PCC Blog](#) for even more guides, examples, timelines, past reports—anything and everything you might need!!

- [One-Page Guide to Assessment @PCC](#)—purpose, expectations, timeline
- [College-wide Rubrics](#)—built for our 5 core goals for students, ready to use!
- [Online eLumen Basic Training](#)—fully online self-paced training modules  
*Don't have access to the D2L course? Submit a [Support Request!](#)*
- [eLumen "Quick Guide" Checklist](#)—break-down of all 3 steps required
- [Complete eLumen Training Guide](#)—step-by-step instructions with pictures
- [Assessment Glossary](#)—acronyms, eLumen terms, assessment jargon
- [Distributing Rubrics](#)—guide to the eLumen Planner for Department Chairs

### QUICK TIP!

"No Assessments Found" for when you log in? Choose one for yourself!

Find Assessment

Use the **Find Assessment** button to select any of our five college-wide, ready-to-use rubrics to assess your own classes!

## IMPORTANT: Don't lose credit for participating in assessment!

Please be aware that assessments must be **tagged as "complete"** in **eLumen** in order to be counted towards your participation, which means that scores must be entered for **each line** of the rubric for **every student** on the roster, even those who dropped, withdrew, or did not complete the assessed activity.

In these cases, the **"N/A"**—or **"Not Assessed"**—check box should be used to indicate that you have no evidence of those students' performance on the assessed skills/learning outcomes.

To verify that you have successfully completed an assessment, navigate to the "Courses" home tab and look for the green check mark, which will appear on the rubric icon in place of the progress counter.



(0 out of 5 students scored)

← **INCOMPLETE**

**COMPLETE** →

scores (or N/A's) recorded  
for **all** students on roster



*"Assessment is not just a measure of how far we have come; it is a measure of where we want to be."*

~Brad Bowers, 2019

### UPCOMING OPEN SESSIONS!

Drop-in, open sessions for eLumen training, help with completing your spring scoring, and any other assessment-related support!

#### Pueblo Sessions (GC 234C)

Th 5/2, 9:30-12:30

W 5/8, 1:00-4:00

F 5/10, 1:00-4:00 ([WebEx](#))

M 5/13, 11:00-2:00 ([WebEx](#))

#### Fremont Session

F 5/10, 9:00-11:30

### Contact Information

**We are here to support YOU!!!**

[PCCassess.com](#)

[elumenSupport@pueblocc.edu](mailto:elumenSupport@pueblocc.edu)

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### Your Division Leads

#### Arts & Sciences

[Travis Parkhurst](#), Philosophy

#### Health & Public Safety

[Lisa Hecke](#), Physical Therapy

#### Nursing

[Diana Montoya](#), Surgical Technology

#### Business & Technology

[John Jakeman](#), Culinary Arts

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### Assessment Committee Leadership

#### Liz Medendorp

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#### Brad Bowers

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